



## REQUIREMENTS FOR BUSINESS LOANS

### SOLE PROPRIETORSHIP

- ☑ Latest original 3 months bank statements and bank certification
- ☑ Copy of Mayor's and Barangay Business permit
- ☑ Copy of DTI Permit
- ☑ Photocopy of at least (2) Government-issued IDs
- ☑ 1"x1" ID Picture
- ☑ Pictures of the business and/or inventory
- ☑ Proof of billing for your business and residence (i.e. electricity, water, cable)
- ☑ Hand-drawn sketch of your business and residence location

### PARTNERSHIP

- ☑ Latest original 3 months bank statements and bank certification
- ☑ Copy of Mayor's and Barangay Business permit
- ☑ Photocopy of at least 2 Government-issued IDs
- ☑ 1"x1" ID Picture
- ☑ Pictures of the business and/or inventory
- ☑ Proof of billing for your business and residence (i.e. electricity, water, cable)
- ☑ Hand-drawn sketch of your business and residence location
- ☑ Articles of partnership

### CORPORATION

- ☑ Latest original 3 months bank statements and bank certification
- ☑ Copy of Mayor's permit
- ☑ Photocopy of at least (2) Government-issued IDs
- ☑ 1"x1" ID Picture
- ☑ Pictures of the business and/or inventory
- ☑ Proof of billing for your business and residence (i.e. electricity, water, cable)
- ☑ Hand-drawn sketch of your business and residence location
- ☑ SEC registration with Article of Incorporation & By Laws
- ☑ General Information Sheet
- ☑ Secretary's Certificate with Board Resoution (Authority to obtain loan in his/her personal capacity)
- ☑ Income Tax Return with Audited Financial Statements